

ASSISTANT HIGH COMMISSION OF INDIA, CHITTAGONG

PLOT NO. 2111, ZAKIR HOSSAIN ROAD, KHULSHI, CHITTAGONG-4225

RECRUITMENT NOTICE

Advertisement No. 01/AHCI/2018 dated 03/05/2018

No. Chit/ 578/1/2018

Closing Date: 20.05.2018 (5.00 PM)

Applications are invited from eligible candidates for the Post of **Clerk** (**Vacancy- 01**). The following are the eligibility criteria for applying for this Post.

Nationality: - Bangladeshi.

Age: - Not exceeding 35 years (As on date of publishing of advertisement).

Education Qualification: - The Candidate should be in possession of Graduation degree (Not Business Administration) from recognized University and proficiency in Computers. Candidate should be fluent in English speaking and writing. A written test may be conducted to assess English comprehension / translation.

Typing Speed: - English (Minimum of 35 Words per Minute)

All interested and eligible candidates must forward their Curriculum Vitae along with supporting documents certifying their fulfillment of eligibility criteria to above mentioned address before 20.05.2018 by 5.00 PM. The application must be sent through **Post / by hand** and Envelope should be super scribed with "**Application for the Post of Clerk**".

The qualified candidates shortlisted after written examination will be called for a personal Interview. The successful candidates will have to undergo typing test. Final selection will be based on candidate's performance in Interview and typing test.

The decisions of Assistant High Commission of India, Chittagong in all matters relating to eligibility, acceptance or rejection of application, conduct of interview and typing test and selection will be final and binding on the candidates and no enquiry/correspondence in this regard will be entertained.