



**ASSISTANT HIGH COMMISSION OF INDIA, CHITTAGONG
PLOT NO. 2111, ZAKIR HOSSAIN ROAD, KHULSHI, CHITTAGONG-4225**

RECRUITMENT NOTICE

Advertisement No. 01/AHCI/2022 dated 13/11/2022

No. Chit/ 768/1/2022

Closing Date: 24.11.2022 (5.00 PM)

Applications are invited from eligible candidates for the Post of **Local Clerk – Contingent (Vacancy- 02, Wages:- Taka 36500)**. The eligibility criteria for applying for this Post is placed below.

Nationality: - Bangladeshi.

Age Limit: - preferably 20 to 35 years (As on date of publishing of advertisement).

Education Qualification: - Graduate with good working knowledge of English, Working knowledge of Computer/Computer literate.

Nature of Job: Typing work, record maintenance, diary and dispatch, any other duties assigned to them by concerned supervisory officers. Nature of job may also be changed anytime as and when required.

All interested and eligible candidates must forward their Curriculum Vitae, duly filled job application form along with supporting documents certifying their fulfillment of eligibility criteria to above mentioned address before 24.11.2022 by 5.00 PM. The application must only be sent through **Post** and Envelope should be super scribed with "**Application for the Post of Local Clerk – Contingent**".

Selected candidates have to submit medical fitness certificate from the authorized doctor.

Job Application Proforma may be downloaded from the given URL:
<https://ahcichittagong.gov.in/>